Date

Dear (Name of group or Leader of group),

I am writing on behalf of PFLAG __________. We appreciate your work for LGBTQ equality [highlight group’s specific mission] and would like to join forces to achieve our common goal. As a chapter of PFLAG, we strive to promote the health and well-being of gay, lesbian, bisexual, and transgender persons and their families and friends through support, education, and advocacy to end discrimination and secure equal rights.

To effectively realize our goal, we would like to form a coalition between our organizations. Some of our upcoming projects and campaigns include ____________.

Please let me know at your earliest convenience if you are interested in forming a coalition. We believe that together, we can achieve equality for all.

Thank you,

[Your name], [Your Chapter Leadership Role]

[Signatures of other PFLAG members]